



South and Central Health Foundation

2023 Summer Job Posting
EVENT PLANNER

The South and Central Health Foundation is hiring a Summer **Event Planner** for a period of 10 weeks from **June 12 through to August 18**. The wage offered is \$15.00 per hour, for 35 hours per week.

The preferred candidate will have experience or knowledge in Business Administration, Public Relations, Marketing or Community Studies. The individual must enjoy working in a very busy environment and be knowledgeable in Microsoft applications. Excellent written, verbal communication skills as well as social media marketing skills will be an asset.

The successful candidate will demonstrate a high level of initiative and enjoy working as part of a team to achieve success. The successful candidate must be at least 19 years of age, and no more than 30 years old. A valid driver's license and good driving record is also required, as well as a Certificate of Conduct.

The Event Planner will assist staff with community fundraising events and development activities supporting the efforts of the South and Central Health Foundation. Summer events include Golfing for Green Charity Tournament (Aug 10th).

Please apply with resume by **email** to

Wendy.Houlihan@centralhealth.nl.ca

Deadline to apply: FRIDAY, MAY 12th, 2023

We thank all candidates in advance; however, only those selected for an interview will be contacted.